



## TPS Competition Submissions 2018

Starting in January 2018 TPS will be using a new system to collect entries for Competitions which no longer requires you to send emails. Instead you will be registered on a site called PhotoEntry.

The first step will be registering your membership of TPS - this will be done for you, and you will then receive an email with the subject "**Tandridge Photographic Society PhotoEntry System**". This should happen sometime during the next week or so.

When you get the message it will contain three important pieces of information:

1. A Url to click which will take you to the PhotoEntry system
2. Your user ID
3. Your temporary password to gain access

If you click the link and login with the supplied credentials you will immediately be required to enter a new password. You will need to use this every time you access the system in future.

You can change your password at any time in the future by clicking your name showing in the top right-hand corner of the browser screen.



<b>User:</b>	<b>Main Menu</b>
<a href="#">Main Menu</a>	<b>Warning - subscription expires after 28 Dec 2017</b>
<a href="#">Help</a>	<i>Select a Competition Group:</i>
<a href="#">TPS Website</a>	<a href="#">2017-18 Competitions</a>

*(Ignore the warning message - we have only just applied to purchase the system so it should be gone within a few days)*

Once logged in the only actions required are for you to submit PDI images for whichever TPS Competition you wish to enter. This is a very simple process:

First click on the **2017-18 Competitions** link, and this will then display all the Competitions coming up - in the first instance just the 2nd round of the Colour Print Competitions. See below.

*Click on this button to show a consolidated view of all your entries:*

Show Your Entries in this Group

*Or click on the name of a competition to create, modify or view entries for an individual competition:*

Competition	Status	Close Date	Judge	Comment
<a href="#">Colour Print Round 2</a>	Open	Mon 8 Jan 2018	Rob Bonfield	

The big blue button will allow you to see all your entries from both past and present competitions, as well as the scores you achieved. At present of course, there are none on this system.

If the Status of the Competition is **Open**, then you can click on the Competition Name to submit or view your entries. Note the Close Date, which is the last date on which entries may be submitted.

» [2017-18 Competitions](#)

## Colour Print Round 2

**Warning - subscription expires after 28 Dec 2017**

<i>Status</i>	Open
<i>Close Date</i>	Mon 8 Jan 2018
<i>Class</i>	Advanced
<i>Maximum Entries Allowed</i>	2
<i>Dimensions</i>	Width 1600, Height 1200
<i>Colour Profile</i>	sRGB IEC61966-2.1
<i>Comment</i>	

*You do not have any Entries in this Competition.*

Add New Entry

As above you can see the requirements of the Competition, including file specifications (unchanged from our previous PDI spec). The screen also shows which Class you are in - if its wrong then please email [comps@tpsinfo.org.uk](mailto:comps@tpsinfo.org.uk).

If you click on **Add New Entry** (assuming you haven't already reached the maximum number of entries allowed) you will first be required to supply a **Title** for your entry - this is the title that will be displayed in a PDI Competition, or matches the title you write on your Print (*there is no need to add your initials any more*). You cannot leave it blank.

There is also a separate optional field for you to record any information about your entry - this remains private to you.

Then click **Add This Entry** to proceed to the next screen to upload your image.

On the next screen you just click **Choose JPEG** to browse your local computer for the image file, which should already have been formatted to the required spec and saved with a .jpg extension.

Having chosen a file, (the filename itself is completely irrelevant), you can then click the **Upload Image** button to complete the process. You should then see a screen similar to the one below showing the analysis of your image.

#	Image	Details	Actions
1		<b>Rubbish</b> Image too small W:1000, H:665, 0.1MB	  

If your file exactly meets the specification then you will see the word OK in green, and below it the text "Publish, strip metadata, add copyright watermark". If you don't see this text then your image has not been accepted and must be resubmitted.

Note carefully any text that appears in orange, as in the example above - this is a warning that your file did not exactly meet requirements - some of the warning messages are explained below, but you can always resubmit the file after making any corrections. The symbols at the right side of the box allow you to edit the title, replace the file with another, or just delete the whole entry.

### **Warning Messages**

**Image too small** - speaks for itself, the actual image dimensions are shown. You should replace the image with a larger version to meet the spec.

**Missing colour profile, assumed to be sRGB** - very common, can be safely ignored.

**Incorrect colour profile Adobe RGB (1998)** - this is also quite common, and can mean that some colours will not display as you expect. Ideally you should convert your image to the sRGB colour space if you know how, to ensure accuracy. The PhotoEntry system will however convert your image automatically, and if you click on the thumbnail you can see what it then looks like.

**Image successfully resized from high resolution upload** - this means you submitted an image that was considerably larger than required, but the PhotoEntry system has resized it accordingly. It should be fine.

**Image resized from low resolution upload** - this means your image was slightly larger than required. The system has resized it, but it may well have lost quality in the process - its much better if you resize from a larger image down to the required size in one step.

Once you have supplied all your images there is nothing more to do - you do not need to email anyone, and you can always correct your submissions at any time until the Competition Close Date. Whenever you revisit the site you can review your entries for any Competition that it still Open, or see the results from past Competitions.

If you have any problem using the system, then please email [comps@tpsinfo.org.uk](mailto:comps@tpsinfo.org.uk) with details of the problem. We have tested the process on a variety of platforms including Windows PCs, Macs, and an iPad - it requires only a working internet connection and a browser.

Brian Smith  
Internal Competitions Secretary